Public General (1948) Department.

Ms SERIES.

G.O. NO. 1939

Dated 10.8.48

[Despatch Abstract.]

Gandhi National Memorial Fund -Government servants subscribing to the Fund - Revised instructions.

GOVERNMENT OF MADRAS.
Abstract.

GANDHI NATIONAL MEMORIAL FUND - Government servants subscribing to the Fund - Revised Instructions.

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Public (General-B) Department.

G.O.Ms.No.1939. Dated 10th August 1948.

Ref: G.O.No.1442, Public (General-B) Dated 14th June 1948.

ORDER:

For the existing paragraphs 4 and 5 of the G.O. cited, substitut the following:-

"4. In order to facilitate easy collection, the Government direct that there should be a 'Committee in each office, having a President and/or Secretary which would make the collections from both the Gazetted and Non-Gazetted staff and remit the money into the bank on the day of collection if possible, but not later than the next working day. The head of the office should not make the collections, himself or deduct amounts from the salary of the subordinates. The contribution should be granted by the President or the Secretary of the Committee.Receipt books may be obtained from Sri L.N. Gopalaswami, Convenor, Gandhi National Memorial Fund, Government House Estate, Mount Road, Madras. Spontaneous and voluntary. Receipt for collections should be

At the end of the month a report of the total collections may be sent by each committee to Sri L.N. Gopalaswami, to the President of the Gandhi National Memorial Fund, New Delhi and to the Private Secretary to the Hon'ble the Premier of Madras. The amounts collected may be transferred to the Provincial Memoraial Fund only with the knowledge of the Hon'ble Premier.

5. When the office is located in a place where there is no branch of any one of the Banks specified in para 3 of the G.O. cited, the Committee should arrange for the safe custody of the collections until it is able to remit the amount to the nearest Bank at a convenient opportunity without incurring any special expenditure for making the remittance.

(By Order of His Excellency the Governor)

K. Ramunni Menon,
Chief Secretary to Government.

To All Departments of the Secretariat (Including Public)
" all Heads of Departments (Including Col ectors and Distict Judges)
" the Secretariat of Madras Legislature.
" the Secretary, Madras Public Service Commission.
" the Special Officer, Departmental Enquirees.
" the President, Hindu Religious Endowment Board,
To the Private Secretary to Hon'ble Premier.

/True Copy/

SUPERINTENDENT,
Madras Record Office,
.5.1953.

SS/11.5.

GOVERNMENT OF MADRAS.

Abstract.

Gandhi National Memorial Fund - Government Servants, permitted to subscribe for under Government Servants' Conduct Rules - Instructions issued.

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PUBLIC (GENERAL -B) DEPARTMENT.

G.O.Ms.No.1442. Dated the 14th June 1948.

ORDER:

The attention of all Government servants is drawn to the appeal of the Congress President and the Prime Minister of India that every Government servant should contribute 10 days' pay either in lump sum or in instalments not exceeding six for the Gandhi National Memorial Fund. The Government endorse the appeal and permit all Government servants to subscribe to the Gandhi National Memorial Fund.

2. The Government wish to impress upon all Government servants that contribution to the Fund is voluntary. It may be paid either in a lump sum or in instalements, but if the latter the total, contribution should represent a fair average of 10 days' emoluments actually received during the period covered by the instalements. The Government would suggest that the gazetted staff make their contribution in not more than three instalements and the non-gazetted staff in not more than five instalments.

3. Contributions should be credited under the head "Gandhi National Memorial Fund" in one of the under mentioned approved Banks:-

1. Imperial Bank Ltd.
2. Central Bank of India.
3. Madras Provincial Co-operative Bank Limited,
4. Bank of India Limited,
5. United Commercial Bank,
6. Indian Bank Limited,
7. Indo-Commercial Bank Limited.

4. In order to facilitate easy collection, the Government direct that there should be a 'Committee' or a responsible officer in each department or office, who would be responsible for the proper collection from both Gazetted and non-Gazetted staff, and prompt remittance of the money to the bank on the very day of collection. The collection should ordinarily be made only on the 1st and 2nd of the months and each day's collection may be remitted into one of the Banks specified in para 3 above and the chalans kept in the custody of the Committee or the individual who is in charge. Receipts for payment should be granted by the head of each office. The head of the office will take a receipt signed by himself for his own contribution. Receipt books can be had from the Private Secretary to the Hon'ble Premier of Madras. At the end of each month a report of the collections containing in detail, the list of names of donors, the amount contributed, the total amount etc., should be submitted by the head of each office to the Private Secretary to the Hon'ble Premier, Madras and a copy each to the Regional Committee of the Gandhi National Memorial Fund, Madras and the President, Gandhi National Memoraial Fund, New Delhi, respectively. The amounts collected should be transferred to the Central Fund only with the knowledge of the Hon'ble Premier.

5. When the office is located in a place where there is no branch of any one of the Banks specified in para 3 above, the head of the office should arrange for the safe custody of the collections until he is able to remit the amount to the nearest Bank at a convenient opportunity without incurring any special expenditure for making the remittance.

(P.T.O.)

6. All Heads of Departments are requested to instruct their subordinate accordingly and to see that these collections are made without any coercion.

(By Order of His Excellency the Governor)

K. Ramunni Menon,
Chief Secretary to Government.

To All Departments of the Secretariat (including Public)
" All Heads of Departments (including Collectors and District Judges)
" the Secretariat of Madras Legislature.
" the Secretary, Madras Public Service Commission.
" the Special Officer, Departmental Enquiries.
" the President, Hindu Religions Endowment Board.
" the Private Secretary to the Hon'ble Premier.

/True Copy/

SUPERINTENDENT,
Madras Record Office.
.5.1953.

SS/11.5.

Finance (Current) Department.

GANDHI NATIONAL MEMORIAL FUND - Government servants permitted to subscribe under Government Servants(- Conduct Rules - Instructions issued.

Ref: G.O.No.Ms.1442. Public dated 14-6-1948.

Please see the G.O. on pp. 1-2- C.F.

2. The following points arise for consideration in connection with the collection of contributions to the Gandhi National Memorial Fund:-

(i) The selection of an officer to be in charge of the collections and remittance to Bank

(ii) The method of collections of the subscriptions,
(iii) The procedure for the issue of receipts and remittance of collections, and
(iv) The procedure to be followed for fixing the total amount of contribution in each case, where the contribution is paid in instalments.

3. Item (i) in para 2 above.- Selection of an officer to be in charge of collections and remittance to Bank.

The Assistant Secretary, who is in charge of the office establishment matters (Sri N.L. Ranganatham Pillai, at present) may be selected as the officer responsible for the collection of contributions in this Department. He may be assisted by the Current Section Superintendent in regard to issue of receipts and by the Superintendent Central Cash Bureau for remitting the collections to the Bank. The detailed procedure to be followed for the issue of receipts and remittance to Bank is dealt with in item (iii) below.

N.L.R. 28-6-48. P.C. 29-6-48.

Item (ii) in para 2 above. - Method of collection.- Each gazetted officer draws his own salary bill and will receive his pay in cash through the Central Cash Bureau or by credit to his banker's account every month. Officers in the Finance Department willing to contribute to the Fund, may kindly arrange to have their contributions sent to A.S.IV. on the first or on the second of every month, at the latest according to their convenience.

N.L.R. 26-6-48

As regards non-gazetted staff, the disbursement of pay is done by the Superintendent of the section to which the staff is attached or by the Superintendent of the Current Section in the case of those who are on leave. The Superintendent concerned will collect the subscriptions made by the clerks, typists etc. to whom he disburses the pay on the first working day of the month, commencing from July 1948, and hand over the total collections including his own subscription with a list of the subscribers and the amounts realised to the Current Section Superintendent who will check and take charge of the lists and amounts.

N.L.R. 28-6-48

In the case of those who do not draw the pay on the 1st working day of the months for some reason or other, the Superintendent, C.C.B. who disburses their pay may realise the subscription at the time of disbursement and hand over the amount with detailed lists to the Superintendent Current Section.

Item (iii) in para 2 above - Procedure for the issue of receipts and remittance to Bank.

The Superintendent, Current Section, should on obtaining the complete lists of subscriber with their subscriptions for the ~~dryviend~~ sections concerned, check the total cash with the total

(P.T.O.)

I shall sign if they are put up to me inconvenient batches. The A.S. will initial each receipt before they are put up to me. T.N.S.R. 30-6-48.

(of all the lists, prepare receipts for them get the signature of the Assistant Secretary and give them to the subscribers. The subscribers should make it a point to see that they got the receipts not later than the day subsequent to date of subscription.

The receipt books required will be obtained from the Private Secretary to Hon'ble the Premier by sending a separate requisition. The reports showing the names of donors, amounts etc., prescribed in para 4 of the G.O. on p.1 C.B. will be prepared by the Current section and submitted to the Secretary for approval.

of the Pay, as the disbursement

The amount of collections will be known only at above 5-30 P.M. on the date of disbursement in the various sections will generally not be over before 5 P.M. It will not, therefore, be possible to remit the collection to the bank on the same day. The Assistant Secretary may hand over the total collections to C.C.B. in a sealed cover for safe custody on the date to the Madras Provincial Co-operative Bank Ltd. (near Messrs. Parry & Co) on the next working day.

N.L.R. 29-6-48.

of Collection and arrange for the remittance of the amount

Item (iv) in para 2 above. Procedure for fixation of total amount due when subscriptions are paid in instalments.

The subscription, if it is not paid in one lump sum, may be paid in not more than three instalments by ~~non~~ gazetted Officers and in not more than five instalments by non-gazetted staff. For purposes of fixing the instalement due in a month, the emoluments actually received on the first of every month (after deducting fund deductions etc.) may be taken and 1/9 (10/30 x 1/3) of the emoluments of ~~non~~ gazetted officers may be collected as the subscription due.

Here

~~Please~~ points are left to the decision of each member of the staff. T.N.S.R. 29-6-48.

and C1/15 (10/30 x 1/5) of the emoluments of non-gazetted officers

Some Superintendents and clerks may draw pay supplementally in the course of a month due to acting ~~protems~~ promotion. In such cases 1/15 of their supplemental pay may be collected by the Superintendent who disburses the pay and hand over the collection with the detailed list to the Superintendent, Current Section, for taking necessary action as stated in item (iii) above.

4. After approval, a copy of the G.O. and a copy of this note may be given to each section in the Finance Department and to Finance (C.C.B.) for information and taking necessary action commencing from the pay due for the month of June 1948 payable on the 2nd July 1948 till the subscription due is fully recovered.

N.L.R. 28-6-48. R.R. 28-6-48. C.S.K. 28-6-48.

The procedure detailed above may be approved.

A list will also be prepared and circulated for obtaining information as to whether the Officer concerned would pay the subscription equal to 10 days' pay in one instalment or in instalments.

(A.M.B.) 28-6-48.

(P.T.O.)

From the wording of the G.O. the Government apparently do not wish subscription to be made in instalments unless the exact amount suggested is contributed.

A It is not clear whether the subscription suggested is 10 days gross pay or 10 days pay less deductions for taxes and provident fund, as suggested in the O.N. above.

B It has been reported in the Press, I think, that subscriptions would be deducted from pay for the purpose of levy of income tax. Can Office confirm that this is the case?

P.C. 28-6-48.

A above. The intention is not clear. But I think that income tax may be excluded, but not deductions for Provident Funds and etc. for determining the emoluments on which subscriptions are calculated. But the subscriptions are voluntary and it is for each member of the staff to decide for himself what he would contribute. Whatever be the contribution all non-gazetted staff will have the option of paying in five instalments.

B . I have made enquiries. Though this was suggested I do not think there are any orders yet so far as the Income-Tax Department is aware. Also the exact form of relief is not known i.e. whether the relief would come out of the topslab for purposes of rate or will be worked on the effective rate on the whole pay. There is, there are for the present no kind of assurance on the point.

T.N.S.R. 29-6-48.

/True Copy/

R. Thiagarajan 8.1.54

Office Assistant
~~SUPERINTENDENT~~,
Madras Record Off
~~5~~.1953.

SS/12.5.

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